



Stacy Steffensen, Commission Department Director
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STAFF REPORT:

Scheduled Agenda Items

Regular Business Items

- ❖ Plats: There are three plats that were all approved unanimously by the Planning & Zoning Commission.
- ❖ AVI Agreements: These are similar agreements for the audio upgrades in Courtrooms A & B at the Courthouse.
- ❖ Automatic Supplement: This is reimbursement for a Homeland Security grant that Bob received for Emergency Management.
- ❖ Board Appointments: We had applications submitted by the deadline for every position except the position on the First District Planning Board, one spot on the 4-H Promotion & Expansion Committee and the Archery Range volunteer for the BCOAC Advisory Board. We did receive an application for the BCOAC position just past the deadline. We will re-advertise these positions, as well as an alternate position on the Planning & Zoning Commission if the Board approves Spencar Diedrich's application. Diedrich is currently an alternate to that board.

Director's Report

- The General Fund surplus analysis information is attached to my report. We're at just shy of 27% for September month-end, which is well about the 20% 10-year average.
- Also included with my report is information on the I-29 20th Street South Interchange Project. The draft Environmental Assessment will be available on the project website at 5:00 PM on Monday, October 19, 2020. The deadline to submit comments is Thursday, November 19, 2020. That website is www.20thstinterchange.com.
- Work Plan Update: I have updated the work plan (updates are in green) for October.

Public Notices

- ✓ Department Head Reviews, Tuesday, October 27, 2020, 8:00 AM in the Chambers of the Brookings City & County Government Center.
- ✓ Wednesday, November 11, 2020 – Offices closed in honor of the Veterans Day holiday.
- ✓ Retirement Open House for Finance Officer, Vicki Buseth, Friday, November 13, 2020, 2:00 PM – 4:00 PM; program at 3:00 PM.
- ✓ Thursday & Friday, November 26-27, 2020 – Offices closed in honor of the Thanksgiving Day holiday.

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Brookings County, South Dakota